

## **Silverlakes-Gateway Homeowners Association, Inc.**

A Corporation Not-for-Profit  
c/o Compass Rose Management  
1010 NE 9<sup>th</sup> Street  
Cape Coral, FL 33909  
239-309-0622

### **FIRST NOTICE OF ANNUAL MEETING AND ELECTION**

The Annual Meeting for **Silverlakes-Gateway Homeowners Association, Inc.** will be held:

**Date of Meeting:** Wednesday, March 26, 2025  
**Time of Meeting:** 6:30pm  
**Place of Meeting:** Silverlakes Clubhouse  
13035 Lakehurst Court, Ft. Myers, FL. 33913

The purpose of the Annual Meeting is the election of two (2) members to the Silverlakes-Gateway Board of Directors and to transact such other business as may properly be brought before the membership.

In accordance with Florida Statutes Chapter 720.306(9)(a) and (b), and the Community's Governing Documents, any owner in good standing desiring to be a candidate for the Board of Directors is encouraged to complete and submit the enclosed Notice of Intent form. Nominations will **not** be accepted from the floor during the meeting. If the number of candidates does not exceed the number of vacancies, there will be no election, and any candidates will be automatically seated to the Board of Directors.

All Notices of Intent for candidates must be received by the Association on or before midnight of February 14, 2025, to be considered for nomination.

With the Notice of Intent, a candidate may also submit an information sheet describing their background and qualifications. The information sheet cannot exceed one, 8 ½ x 11-inch page, one sided. The information will be copied and distributed with the Final Meeting Notice in the same format as received. Please note the Association will have no liability for the content of the information sheets prepared by the candidates.

At least fourteen (14) days before the meeting, all owners will be mailed a final Meeting Notice, which will contain ballots, proxies, and information pertinent to the meeting and election.

Please contact us should you have any questions regarding the above procedures.

On behalf of the Silverlakes-Gateway HOA Board of Directors

Scarlet Milano, CAM, CMCA  
Compass Rose Management

# SILVERLAKES-GATEWAY HOMEOWNERS ASSOCIATION, INC.

## NOTICE OF INTENT

To be returned before midnight on February 14, 2025

I, (please print) \_\_\_\_\_, address  
\_\_\_\_\_, hereby place my name in nomination as a  
candidate for Silverlakes-Gateway Homeowners Association, Inc., Board of Directors.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Date)

# SILVERLAKES-GATEWAY HOMEOWNERS ASSOCIATION, INC.

I, \_\_\_\_\_  
(Print name)

understand that each new Director shall certify in writing to the Secretary of the Association, within 90 days of being elected or appointed to the Board, that he or she has read the Silverlakes-Gateway HOA governing documents and will work to uphold such documents and policies as well as the provisions of The Florida Homeowners' Association Act, Chapter 720, and any applicable rules to the best of their abilities.

Signed: \_\_\_\_\_  
(Signature of candidate)

Date: \_\_\_\_\_

- Submit this form to the Association within 90 days after being elected or appointed to the Board or a form similar to this one attesting to the above. Directors must also complete a four-hour certification course within 90 days after being elected or appointed. The four-hour certification must be completed annually.
- In addition to the certification, and the aforementioned four-hour course, Directors must also take a one-hour continuing education course within 90 days after being elected or appointed. The one-hour course is valid for four consecutive years provided the Director serves without interruption.
- As a Board member, you will also be required to adhere to the Corporate Transparency Act by submitting your information to FinCEN which is regulated through the US Department of the Treasury.