

SILVERLAKES-GATEWAY HOA

**c/o Compass Rose Management
1010 NE 9th Street
Cape Coral, FL 33909
239-309-0622**

**Board of Directors Minutes
Special Meeting
June 12, 2023 – 10:00 AM
Silverlakes Community Clubhouse**

1. **Establish Quorum/Call to Order:** The meeting was called to order at 10:00 AM with President, Lauren Siegel; Vice President Joe Connors; Treasurer, Catherine LeGendre; and Director Claude Marku in attendance.
2. **Proof of Notice:** Notice was posted more than 48 hours in advance as required by Florida Statute at the Silverlakes Community Clubhouse and the Community exit gates.
3. **Approval of RFID installation and Issuance of New RFID Stickers:** Continuing gate entrance issues resulting from Hurricane Ian have necessitated the need for a new RFID reader and new RFID stickers to ensure full functionality. Scope of Work to Work to be Performed: Key Security Services will remove the recently installed RFID reader (AWID LR-3000 25' UHF Long-Range Smart Card Reader) and replace with a Liftmaster RFID reader at no additional charge. Key Security will provide new RFID tags for the Silverlakes at Gateway Homeowners Association to distribute to owners and in this manner will guarantee a fully functioning system. The June 7, 2023 Key Security Estimate for this scope of work is as follows;
Total Products: \$10,437.70 Total Labor: \$0.00 Sales Tax: \$730.64 Total: \$11,168.34
4. 50% due at start of work. (\$5,584) It should be written into contract that no payment is due until we are satisfied with the work.
5. All Key Security expenses incurred as a result of Hurricane Ian will be submitted for insurance reimbursement.
6. Distribution of stickers will be made available at no costs to all households including those with more than (2) cars.
7. Board would like to enter into a preventative maintenance contract with Keys.

Motion: A motion was made by Bird Siegel to approve the estimate provided by Keys Security and to submit all Key Security expenses resulting from Hurricane Ian as an additional insurance claim. Seconded by Joe Connors **All in favor - Motion Passed.**

Adjournment: The meeting was adjourned at 10:37am

